

PUBLIC WORKS

BUDGET UNIT: ROAD OPERATIONS CONSOLIDATED (SAA, SVJ, SVK, SVL, SVM)

I. GENERAL PROGRAM STATEMENT

The Transportation Division of the Public Works Department is responsible for the operation of the county maintained road system, including administration, planning, design, contract administration, traffic management and maintenance of approximately 2,834 miles of road. The program is financed principally from revenues generated by the state highway users tax, a small share of the state sales tax which is, by law, allocated to a countywide local transportation fund, federal and state aid for specific road improvements and reimbursable projects from other agencies. The program also includes facilities development fees and one-half cent sales tax passed in November 1990 as Measure I, which are accounted for in separate budget units.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	43,173,441	59,289,203	42,024,558	70,485,718
Total Financing Sources	45,685,271	43,294,639	42,797,170	52,112,083
Fund Balance	16,767,176	15,994,564		18,373,635
Budgeted Staffing		364.9		357.7
<u>Workload Indicators</u>				
Maintained road miles	2,830	2,829	2,834	2,834

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended in 2002-03 has been re-appropriated for 2003-04.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGE

Budgeted staffing for 2003-04 has been decreased by a net of 7.2 positions resulting from the deletion of the following 11.6 positions: 2.0 vacant Engineering Technician II's, 1.0 vacant Public Works Engineer III, 1.0 Public Service Employee, and the equivalent of 7.6 budgeted staff in overtime. These decreases, which are the result of a projected \$3.0 million loss of Traffic Congestion Relief Funds, are partially offset by the following 4.4 increases in staff: 1.0 Clerk III is needed to support the Department's front office personnel, 1.0 Public Works Engineer II to assist in Long-Term Program Planning, 1.0 Maintenance Construction Worker II to keep up with current workload demands at various county road yards, 0.9 contract employees (0.5 Contract Project Senior Inspector and 0.4 Contract Construction Project Manager) to assist the department with the high volume of construction projects anticipated in 2003-04, and 0.5 for the Caltrans Study Team assigned to the High Desert Corridor Project.

OTHER CHANGES

The Department's 2003-04 budget includes \$6.0 million in appropriations for construction of the Valley Boulevard at Pepper Street Interchange Reconstruction Project in Colton.

PUBLIC WORKS

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Road Operations Consolidated
FUND: Special Revenue SAA SVJ SVK SVL SVM

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	19,296,428	21,073,133	23,004,162	(254,221)	22,749,941
Services and Supplies	19,689,169	38,276,381	38,276,381	12,620,514	50,896,895
Central Computer	144,783	144,848	104,836	-	104,836
Other Charges	245,913	760,400	760,400	464,100	1,224,500
Land	-	250,000	250,000	-	250,000
Structures & Imprmts	55,618	371,000	371,000	(209,000)	162,000
Equipment	1,916,320	2,245,500	2,245,500	707,500	2,953,000
Transfers	2,222,049	2,360,702	2,367,027	(417,356)	1,949,671
Total Exp Authority	43,570,280	65,481,964	67,379,306	12,911,537	80,290,843
Reimbursements	(3,045,722)	(7,692,761)	(7,692,761)	(4,112,364)	(11,805,125)
Total Appropriation	40,524,558	57,789,203	59,686,545	8,799,173	68,485,718
Operating Transfer Out	1,500,000	1,500,000	1,500,000	500,000	2,000,000
Total Requirements	42,024,558	59,289,203	61,186,545	9,299,173	70,485,718
Revenue					
License & Permits	227,461	175,000	175,000	50,000	225,000
Use of Money & Prop	744,888	450,000	450,000	225,000	675,000
Current Services	1,541,104	3,530,921	3,530,921	(2,297,621)	1,233,300
State, Fed or Gov't Aid	32,104,839	37,502,658	39,400,000	2,477,783	41,877,783
Other Revenue	635,796	136,060	136,060	(35,060)	101,000
Total Revenue	35,254,088	41,794,639	43,691,981	420,102	44,112,083
Operating Transfer In	7,543,082	1,500,000	1,500,000	6,500,000	8,000,000
Total Financing Sources	42,797,170	43,294,639	45,191,981	6,920,102	52,112,083
Fund Balance		15,994,564	15,994,564	2,379,071	18,373,635
Budgeted Staffing		364.9	364.9	(7.2)	357.7

Total Changes Included in Board Approved Base Budget		
Salaries and Benefits	621,086	MOU.
	1,017,752	Retirement.
	292,191	Risk Management Workers' Comp.
	<u>1,931,029</u>	
Central Computer	<u>(40,012)</u>	
Transfers	<u>6,325</u>	Increase in EHAP charges.
Revenue		
State, Fed or Gov't Aid	<u>1,897,342</u>	Revenue necessary to offset above costs.

Total Requirements Change	1,897,342
Total Financing Sources Change	1,897,342
Total Fund Balance Change	-
Total 2002-03 Requirements	59,289,203
Total 2002-03 Financing Sources	43,294,639
Total 2002-03 Fund Balance	15,994,564
Total Base Budget Requirements	61,186,545
Total Base Budget Financing Sources	45,191,981
Total Base Budget Fund Balance	15,994,564

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Board Approved Changes to Base Budget		
Salaries and Benefits	(254,221)	Reduction related to net decrease of 7.2 positions (\$415,153) partially offset by step increases totaling \$160,932.
Services and Supplies	6,000,000	Construction of the Valley Boulevard at Pepper Street interchange.
	686,327	Net increase in various other construction projects anticipated for the year.
	1,291,764	Increase in equipment distribution based on increased rental and depreciations costs for vehicles.
	324,492	Increase in system development charges from ISD for a new Job Cost Accounting System.
	193,638	
	864,357	Increase in software primarily due to purchase of project management and maintenance activity software.
	67,539	Increase in vehicle services and warehouse purchases for road projects, vehicle maintenance, etc.
	(214,900)	Increase in COWCAP charges.
	3,407,297	Decrease in utilities due to lower energy costs and installation of cost saving lighting.
	12,620,514	Increase in professional services due to additional fund balance available.
Land	464,100	Increase in anticipated right of way purchases for 2003-04 road projects.
Structures/Imprmts	(209,000)	Decrease in requests for 2003-04. Included are requests for building security improvements, relocation of offices, and yard maintenance projects.
Equipment	707,500	Increase due to purchase of 6 motorgraders for \$1,380,000 needed to replace aging equipment, while other equipment requests have reduced by \$672,500.
Transfers	(417,356)	Decrease due to contribution to Measure I Rock Springs Road project completed in 2002-03.
Reimbursements	(4,112,364)	Increase due to funds from the San Sevaine RDA (\$3 million) are now in this category rather than shown under revenue (current services). Also, an additional \$1.1 million is anticipated from the Measure I fund to finance various projects.
Total Appropriation	8,799,173	
Operating Transfer Out	500,000	Increase for equipment purchases in 2003-04.
Total Requirements	9,299,173	
Revenue		
License & Permits	50,000	Increase based on current year estimate amounts.
Use of Money & Prop	225,000	Increase in interest based on additional cash in interest bearing account.
Current Services	(2,297,621)	Decrease due to \$3 million from the San Sevaine RDA being reclassified to reimbursements, partially offset by a \$700,000 increase for a number of joint projects with cities.
State, Fed or Gov't Aid	2,477,783	Increase in federal funds for projects completed in 2002-03 and commencing in 2003-04 (\$5.5 million), partially offset by a \$3 million reduction in State Traffic Congestion Relief Funds.
Other Revenue	(35,060)	Reduced sales from fixed assets.
Total Revenue	420,102	
Operating Transfer In	6,500,000	Increase for equipment purchases in 2003-04 (\$500,000) and revenue from the Capital Improvement fund for Valley Boulevard at Pepper Street Project (\$6,000,000).
Total Financing Sources	6,920,102	
Fund Balance	2,379,071	